



**Conway School of Nursing**  
**Assistant/Associate Professor • PhD Program Director**

The Conway School of Nursing (CSON) at The Catholic University of America (CUA) seeks to fill an approved 11-month, benefits-eligible Assistant/Associate Professor position in July 2025. The candidate will also serve as the Director of the CSON's PhD Program.

The CSON is distinguished for preparing expert clinicians, nurse scientists, and moral leaders in nursing. The CSON is CCNE accredited and has over 500 students enrolled in BSN, MSN, DNP, and PhD programs. The BSN students participate in study abroad opportunities in Australia and Rome. The 2023 BSN graduate 1<sup>st</sup> time NCLEX pass rate was 96 %. The on-line DNP programs prepare family nurse practitioners (FNPs), adult-gerontological nurse practitioners-acute care (AGNP-AC) and pediatric nurse practitioners-primary care (PNP-PC) and pediatric nurse practitioners dual primary and acute care (PNP-Dual). Post-graduate APRN certificate program tracks are also available. The on-line BSN to DNP program focuses on advanced practice nursing and leadership and the MSN to DNP program focuses on leadership in advanced nursing practice. The on-line PhD program prepares expert clinicians as nurse scientists and leaders in nursing.

We seek candidates who understand, are enthusiastic about, and will make a significant contribution to the mission of the University, which reads as follows: "As the national university of the Catholic Church in the United States, founded and sponsored by the bishops of the country with the approval of the Holy See, The Catholic University of America is committed to being a comprehensive Catholic and American institution of higher learning, faithful to the teachings of Jesus Christ as handed on by the Church. Dedicated to advancing the dialogue between faith and reason, The Catholic University of America seeks to discover and impart the truth through excellence in teaching and research, all in service to the Church, the nation and the world."

As a CUA faculty, you will gain multiple benefits!

1. Eligibility for employee tuition assistance
2. Eligibility for tuition assistance for undergraduate degrees for children and spouses
3. Eligibility for tuition exchange for children who want to pursue an undergraduate degree at another university or college other than CUA
4. Participation in an exceptional retirement plan (TIAA). If the faculty member contributes 5%, CUA will contribute 10% of gross salary.
5. One day per week for scholarship.

## **Responsibilities:**

### **As faculty:**

1. Teaches graduate students online.
2. Develops written syllabus and all course materials; evaluates knowledge of subject matter taught, prepares and grades exams; and monitors students' academic achievement
3. Utilizes course materials effectively, demonstrating thorough knowledge of content
4. Maintains academic standards and course expectations throughout each course
5. Maintains and enhances knowledge of subject matter taught and remains current with new trends and developments in nursing research and education at the PhD level.
6. Follows best practices for online education
7. Implements nontraditional and innovative methods of instruction to foster critical thinking
8. Participates in student advisement and academic counseling
9. For any student not performing successfully, provides feedback and develops an individualized remediation plan
10. Contributes to the ongoing development of the PhD Program through course revisions and refinements and collaboration with the formative and summative evaluation processes
11. Participates in development, implementation, and evaluation of outcomes of the PhD Program
12. Participates in CSON and university committees and activities

### **As Director of the PhD Program:**

1. Lead the PhD Program to align with the strategic direction of the Conway School of Nursing.
2. Lead and collaborate with faculty teaching and advising students in the PhD Program in the ongoing development and evaluation of the PhD program curriculum.
3. Provide guidance to faculty teaching and advising students in the PhD Program on policies and procedures relevant to the PhD Program.
4. Provide guidance to faculty and PhD students on human studies research policies and procedures including IRB review.
5. Maintains updated electronic manual with current requirements of the PhD program such as courses, the plan of study, progression criteria, policies on the comprehensive examination, PhD dissertation, and final examination.
6. Responsible for ensuring content on the CSON website about the PhD Program is accurate.
7. Assign faculty to the role of Advisor and PhD dissertation chair and regularly evaluate faculty performance in these roles.
8. Maintain database of PhD students plan of study and completion of comprehensive examination, proposal defense, IRB approval of dissertation and final oral examination.
9. Maintains a program of research and publishes in peer reviewed journals annually.

**Qualifications:**

1. Earned research doctoral degree (i.e., PhD, ScD, DNSc)
2. Eligible to obtain an active and unencumbered license to practice as a registered nurse in Washington D.C.
3. Evidence of success in securing funding for a program of research with funding such as NIH, DOD, CDC.
4. Evidence of scholarly published research
5. Evidence of experience with mentoring graduate students or postdoctoral fellows
6. Evidence of expertise in teaching.
7. Evidence of exceptional verbal skills and writing proficiency
8. Evidence of demonstrated ability to function effectively in diverse, complex organizations and to work collaboratively with individuals and in groups.

**Application requirements include:**

- *A curriculum vitae*
- Two letters of recommendation
- A one- to two-page personal statement indicating how your research, teaching, and service will make a distinctive contribution to our [University's mission](#) and to the vision of Catholic education outlined in the Apostolic Constitution on Catholic Universities [Ex Corde Ecclesiae](#).

Please forward all application documents to Mr. Patrick Maxwell, Manager for Operations and Marketing, Conway School of Nursing, at [maxwellp@cua.edu](mailto:maxwellp@cua.edu)

**The Catholic University of America is an Equal Opportunity Employer.**