**[*position title*]**

The [*department or school*] at The Catholic University of America seeks to fill a [*or: an approved*] [*track*] position in [*discipline*], to begin in [*date*].

[*description of department or school; optional*]

We seek candidates who understand, are enthusiastic about, and will make a significant contribution to the [mission of the University](https://www.catholic.edu/about-us/at-a-glance/index.html), which reads as follows: “As the national university of the Catholic Church in the United States, founded and sponsored by the bishops of the country with the approval of the Holy See, The Catholic University of America is committed to being a comprehensive Catholic and American institution of higher learning, faithful to the teachings of Jesus Christ as handed on by the Church. Dedicated to advancing the dialogue between faith and reason, The Catholic University of America seeks to discover and impart the truth through excellence in teaching and research, all in service to the Church, the nation and the world.”

[*where the cost of the ad is based on number of words, the preceding paragraph can be replaced with the following: “We seek candidates who understand, are enthusiastic about, and will make a significant contribution to the* [*mission of the University*](https://www.catholic.edu/about-us/at-a-glance/index.html)*.”*]

[*description of position, qualifications, duties, etc.*]

[*application requirements, which should include the following:*]

* A one- to two-page personal statement indicating how your research, teaching, and service will make a distinctive contribution to our [University’s mission](https://www.catholic.edu/about-us/at-a-glance/index.html) and to the vision of Catholic education outlined in the Apostolic Constitution on Catholic Universities [*Ex Corde Ecclesiae*](http://w2.vatican.va/content/john-paul-ii/en/apost_constitutions/documents/hf_jp-ii_apc_15081990_ex-corde-ecclesiae.html). [*for appointments in the ecclesiastical schools, it may be desirable for the candidate to reference the* [Veritatis Gaudium](http://w2.vatican.va/content/francesco/en/apost_constitutions/documents/papa-francesco_costituzione-ap_20171208_veritatis-gaudium.html) *in his or her personal statement*]

[*contact information*]

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