

Provost Update to Senate October 19, 2023

ANNOUNCEMENTS AND UPDATES

- The Office of Human Resources has announced that all areas within the Academic Affairs division will be implementing *MyTime* using the TimeClock Plus system for their exempt, non-exempt, and student employees. This does not affect faculty members, but faculty members who supervise students and record hours are considered managers for MyTime purposes.
- What is MyTime?
 - *MyTime* will collect hours worked and automate leave requests for The Catholic University of America. This will replace “paper” based time and leave reporting, increasing efficiency and accuracy.
 - Starting Monday, October 30th, you will no longer use paper timesheets.
 - For *exempt employees*, if they take leave, they will need to submit a leave request for their managers' approval, and once the hours are used, they will need to certify the hours. If they do not take leave, they do nothing!
 - *Non-exempt employees* using the web clock will punch in *shift start time and end time, time out for lunch, and return time from lunch*, as well as submit leave requests for their managers' approval, and once the hours are used, they will need to certify the hours.
- Training is scheduled for Thursday, October 26, Friday, October 27, Monday, October 30, and Wednesday, November 1.
 - **Thursday, October 26 – Pryzbyla Center, Great Room C**
 - Exempt Employees: 9:30 am - 10:30 am
 - Non-Exempt Employees: 10:45 am - 11:45 am
 - Student Employees: 12:00 pm - 1:00 pm
 - **Friday, October 27 – Pryzbyla Center, Great Room B**
 - Non-Exempt & Exempt Managers: 10:00 am - 12:00 pm
 - **Monday, October 30 – Pryzbyla Center, Great Room C**
 - VSL: 10:30 am - 12:30 pm
 - **Monday, October 30 – Pryzbyla Center, Great Room C**
 - Non-Exempt & Exempt Managers: 1:00 pm - 2:30 pm
 - Non-Exempt Employees: 3:00 pm - 4:00 pm
 - **Wednesday, November 1 – location TBD**
 - Non-Exempt Employees: 10:30 am - 11:30 am
 - Student Employees: 12:00 pm - 1:00 pm
 - Exempt Employees: 1:00 pm - 2:00 pm
- **Questions:** Please send an email to the Time & Attendance team at HR-MyTime@cua.edu.
- **Resources:** Check out the Human Resources MyTime page at <https://humanresources.catholic.edu/programs/index.html> for information and FAQs.

VOLUNTARY SEPARATION PACKAGE

- A voluntary separation package (“incentivized retirement”) was announced on October 4th.
- There are a total of 98 eligible faculty.
- Eligible faculty have until 5 pm Eastern Time on Friday, October 20th to express their non-binding interest in volunteering for the program.
- I wish to thank CoFEW and the Executive Committee of the Academic Senate for their excellent collaboration and input in helping us finalize and roll out the program.

UNDERGRADUATE UPDATES

- Midterm grades for all undergraduate students were due October 13. Please encourage faculty to still submit them if they have not.
- A progress report campaign using EAB/CardinalSuccess sent out 25,329 evaluation requests on September 25, with one reminder prompt last week. Our response rate was 47% (12,149 responses), identifying 4% at risk (606 students).
- Next Undergraduate Admission Open House is Nov 12.

REPRESENTATIVE NEW GRANT AWARDS

- To Gil Barndollar, CSS/IHE, \$200,000 from Pritzker Military Foundation for “To Raise Armies: Conscription and American National Security”
- To Tanja Horn, Physics/A&S, \$92,000 from US Department of Energy for “A Scalable and Distributed AI-assisted Detector Design for EIC”
- To Chuan-Fu Lin, Mechanical Engineering, \$637,641 from US Department of Energy for “Understanding Solid-Solution-Reaction vs. Solid-Phase-Transformation Competition of Conversion Materials Dominated by Interfacial Kinetics”
- Mauricio Ayllon Unzueta, Physics/IACS, \$249,296 from US Department of Energy for “The Berkeley Atlas: A Database for Absolute Cross Sections for Inelastic, Gamma-ray Production with 14 MeV Neutrons”
- To Sussan Timoney, STRS, \$1,128,941 from Lilly Endowment for “Archbishop Fulton J. Sheen Preaching Excellence Initiative”

REPRESENTATIVE PROPOSAL ACTIVITY

- From Jeanne Moore, Nursing, \$49,500 to The Institute for Technology in Health Care for “Transforming Nursing Student Clinical Learning Through Extended Reality”
- From Bidhan Bandyopadhyay, Biomedical Engineering, \$2,462,859 to NIH for “Mechanism of Calcium Stone Formation by Real-time Examination in Biomimetic 3D Microfluidic Devices”
- From Xiaolong Luo, Mechanical Engineering, \$2,356,713 to US DHHS Agency for Health Care Research and Quality for “Promoting Appropriate Antibiotic use for Urinary Tract Infections (UTI) Patients Using Innovative Antibiotic Susceptibility Test (AST) Platforms with Multiplex Gradients and 3D Biofilm Microreactors”

- From Tanja Horn, Physics/A&S, \$346,024 to NSF for “REU Site: Physics Research in the Nation's Capital”
- From Sue Yeon Syn, LIS/A&S, \$139,658 to IMLS for “Artificial Intelligence (AI) Literacy for Library and Information Professionals”

UNIVERSITY LIBRARIES UPDATES

- [*OER as Textbook Alternatives*](#). Open Educational Resources (OER) are free or openly accessible materials such as textbooks, lesson plans, videos, and even full courses. If you are interested in how OER can improve classroom experiences, retention, and student success (especially for our most vulnerable students), attend one of the presentations hosted by the Washington Research Library Consortium (WRLC) this fall. These presentations will also cover how faculty can take advantage of the \$200 OpenTextbook Library Stipend Review opportunity. For more information, please visit open.wrlc.org.
- [*Tips for Using SearchBox*](#). SearchBox is the Libraries online catalog that includes all of our physical books, journals, and audio-video, as well as the holdings of the eight other universities in the WRLC and all the online journals, streaming audio-video, databases, and ebooks to which we subscribe. With millions of titles, SearchBox may be a challenge to use. To improve your searching skills, take a look at Tips for Using SearchBox, a series of short videos prepared by library staff.
- [*Departmental record management*](#). Special Collections, in conjunction with the Office of the General Counsel, will be reaching out to those campus departments and offices which have not yet responded about potential record management needs later this month.
- [*A Century of Educating Educators at Catholic U*](#). Special Collections has created a new online exhibit that chronicles over a century of the Education department's history and evolution.

OFFICE OF GLOBAL STRATEGIES UPDATES

- **Rome Center - reached full capacity (64) for Spring '24** and the waiting list currently has 10 students.
- American University of Cairo: 1
- Australian Catholic University Liberal Arts: 1
- Australian Catholic University Nursing: 3-4
- Freie Universität Berlin: 1
- Katholische Universität Eichstätt: 2
- Rose Bruford College: 1
- Universidad de Navarra: 3
- Universidad Pontificia Comillas: 2
- Universitat Abat Oliba: 1
- University of Galway: 2
- University of Southampton: 3
- Université Catholique de Lille: 1